



31627 1st Avenue South • P.O. Box 4249 • Federal Way, WA 98063-4249
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NOTICE OF EMPLOYMENT

POSITION TITLE:	GIS Technician or Analyst
REPRESENTED BY:	AFSCME
RESPONSIBLE TO:	GIS Supervisor
POSTING DATES:	11/13/2023 - Open until filled, first review date 11/20/2023

Lakehaven Water and Sewer District has an immediate opening for one of the positions below in our Finance/IT/GIS Department.

Position	Pay Level	2023 Pay Range
GIS Technician I - IT	10	\$40.71 - \$52.89
GIS Analyst I - IT	11	\$42.72 - \$55.56
GIS Analyst II - IT	12	\$44.86 - \$58.34
GIS Analyst III - IT (Senior)	13	\$47.10 - \$61.23

A **GIS Technician or Analyst** is a valuable asset to Lakehaven Water and Sewer District's daily operation, maintenance, and data collection. Each department is dependent on work done within the GIS and IT group. This position is responsible for acquiring, creating, maintaining, and analyzing geospatial and tabular geographic information system (GIS) data and metadata. The GIS team manages the District's record drawings, maps, exhibits, and tasks or projects as assigned, and may serve as a technical resource for and coordinate with District departments and sections, external agencies, consultants, engineers and others on plan preparation, facility record and data management, computer-aided-drafting (CAD), and GIS. The successful candidate will keep current with regulations, standards, related technologies and accepted best practices pertaining to the District's GIS and CAD.

As a Lakehaven employee, you will be part of a team that has been recognized by the National Association of Clean Water Agencies for its environmental stewardship and has been a long-standing member of the American Water Works Association. Lakehaven has a service area population of over 135,000 people living across a 35 square mile area in south King County, making it one of the largest special-purpose water and sewer districts in the state. Our employees work hard to produce and treat high quality drinking water and to ensure treated wastewater adheres to EPA standards which safeguards the local ecological system of Puget Sound. If you want to work for an award-winning, innovative utility with competitive pay rates, career advancement and training opportunities, this is the right opportunity for you.

The successful candidate should have a four (4) year college degree in GIS (desirable), or a two (2) year college degree – AA in Civil Engineering Technology or GIS, AND between two (2) years and six (6) years of increasingly responsible experience, some of which must be related to water/wastewater engineering. **Please refer to each position’s job description for the appropriate education/job experience/requirements. Position placement and pay is dependent upon experience and qualifications.**

BENEFITS:

- ◆ State of Washington Department of Retirement Systems PERS Plans
- ◆ State of Washington Department of Retirement Systems Deferred Compensation program
- ◆ State of Washington Health Care Authority’s Medical, Dental, Vision benefit programs, life insurance and long-term disability insurance.
- ◆ HRA VEBA Account
- ◆ Paid Time Off (sick leave accrual – 8 hrs per month, vacation leave accrual – 8 hrs per month)
- ◆ Holiday Pay (12 paid holidays plus one floating holiday)
- ◆ Please visit: [Lakehaven Water and Sewer District Benefits Summary - AFSCME 202212281029051815.docx \(live.com\)](#)

If this seems like a good fit for you, please consider applying to be part of our team! Visit our website at www.lakehaven.org for the position descriptions and application. (Note: please identify which GIS Technician or Analyst position you are applying for on your application – GIS Tech I, GIS Analyst I, GIS Analyst II, or GIS Analyst III).

Lakehaven Water and Sewer District is an Equal Opportunity Employer. Individuals interested in applying for this position **must** submit a completed Cover Letter, Resume, and District Application, no later than 4PM, 11/20/2023 (this is the first review date) to dlemaster@lakehaven.org or mail to: Lakehaven Water and Sewer District, c/o HR, 31627 1st Avenue South, Federal Way, WA 98003. Incomplete application materials will not be accepted.

If you need an accommodation in the recruitment process or an alternate format of this announcement, please enquire directly with the Human Resources Manager.