

LAKEHAVEN WATER AND SEWER DISTRICT
King County, Washington

REGULAR BUSINESS MEETING
August 24, 2023

A regular meeting of the Board of Commissioners of the Lakehaven Water and Sewer District, King County, Washington, was held on August 24, 2023 at the Lakehaven Headquarters Building, 31627A First Avenue South, Federal Way, Washington 98003.

President Miller called the meeting to order at 4:00 p.m. and asked Commissioner Belvin to lead the flag salute. Members/officials present were as follows:

Donald Miller	President
Laura Belvin	Vice President
Peter Sanchez	Secretary
Jeremy DelMar	Commissioner
Len Englund	Commissioner
John Bowman	General Manager
Steve Pritchett	General Counsel
Tom Drake	Director of Finance/Information Services
Ken Miller	Engineering Manager

APPROVAL OF MINUTES

There were no minutes to approve.

APPROVAL OF AGENDA

Upon motion of Commissioner Englund, the Board unanimously **approved** the agenda as presented.

PUBLIC COMMENTS

There were no public comments.

CORRESPONDENCE

There was no correspondence.

CONSENT ITEMS

Upon motion of Commissioner DelMar, the Board unanimously **approved** the Consent Items as presented below.

1. Payment of the accounts payable, ACH transaction fees and payroll transactions as listed in the consent item in the total amount of \$1,927,543.55.

ACTION ITEMS

#1, Board Meeting Schedule: Steve Pritchett reported that the board meeting scheduled was discussed at the last regular Board meeting and staff is recommending that the Board cancel the regular board meeting on September 14th and set a special meeting on September 7th.

Upon motion of Commissioner Sanchez, the Board unanimously **cancelled** the regular board meeting on September 14, 2023 and **set** a special meeting on September 7, 2023 at 9:30 a.m.

EXECUTIVE SESSION

At approximately 4:10 p.m., the regular meeting was recessed in order to conduct an executive session pursuant to RCW 42.30.110(1)(i) for the purpose of discussing pending litigation. It was stated that the executive session would last approximately 20 minutes with action contemplated. At approximately 4:30 p.m., the executive session was adjourned and the regular meeting was reconvened.

ACTION ITEMS (Continued)

#2, Lakota Solids Improvements Phase 1 Amendment #11 Solids Thickening Rehabilitation Design: Ken Miller gave the Board a brief overview of what was discussed at the last regular board meeting on August 10, 2023. Pat Rowe gave a presentation to the Board on the Disc Thickener and Solids Project. Mr. Rowe answered questions from the Board and discussion on the project ensued. The Board thanked Mr. Rowe for the informative presentation.

Upon motion of Commissioner Englund, the Board unanimously **approved** the General Manager to execute Amendment 11 to the Lakota Solids System Improvement Project with HDR in the amount of \$333,430.00 for the Disc Thickener Rehabilitation Preliminary Design additional work.

INFORMATION ITEMS

#1, Water Main Improvements in the Vicinity of Lake Dolloff – Design Services: Naveen Chandra reviewed the vicinity map of the four water main sections identified for replacement in the Lake Dolloff area. Staff answered questions from the Board about the water main improvements identified in Task 06 to the existing Civil Engineering, Land Surveying, and Construction Management Contract with KPG Psomas.

Upon motion of Commissioner Sanchez, the Board unanimously **amended** the agenda to add **Action Item #3, Water Main Improvements in the Vicinity of Lake Dolloff – Design Services - Approval.**

Action Item # 3, Water Main Improvements in the Vicinity of Lake Dolloff – Design Services: Upon motion of Commissioner Sanchez, the Board unanimously **approved** Task 06 to the existing Civil Engineering, Land Surveying and Construction Management Contract (22-1568A) with KPG Psomas in the amount of \$398,515.00.

COMMITTEE REPORTS/COMMISSIONER COMMENTS

Commissioner Englund thanked staff for planning of the Grand Opening and Ribbon Cutting celebration. He mentioned that he viewed the disc thickening project at Redondo and that an Insurance Committee meeting is scheduled on August 30th.

Commissioner Belvin reported on the Board Ops Committee and MWPAAC meetings that she attended.

Commissioner DelMar mentioned a significant break-in event that recently took place at the Highline Headquarters facility that he wanted Lakehaven staff to be made aware of.

Commissioner Sanchez reported that he attended the Board Ops Committee meeting.

Commissioner Miller reported that he enjoyed the Grand Opening and Ribbon Cutting ceremony and appreciated all the work staff put into it.

STAFF REPORTS

General Counsel: Mr. Pritchett provided an update on the board room side tables and reminded the Board of the Admin lunch that he is hosting on September 6th at noon.

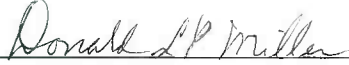
Director of Finance/Information Systems: Mr. Drake reviewed page 109 of the Financial Reports and asked the Board if they would like to see any other reports in the future. Commissioner Belvin replied that she would like to see the Project completion report included.

Engineering Manager: Mr. Miller thanked the Board for all of their cooperation with the Headquarters Facilities project.

General Manager: Mr. Bowman reported on a fecal exceedance at the Redondo WWTP. He mentioned an email that he received about a shellfish grant in the amount of \$609,000 for a diversion study. He showed the Board a framed picture of Federal Way's Old World Square Clock that the Historical Society presented to the District at the Grand Opening. He informed the

Board that Brian Steele received his WWTP Operator I certification and had the Board President sign a congratulatory letter to Mr. Steele.

The meeting concluded at 5:36 p.m.



President Miller

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yea	Nay	Abstain

ATTEST:



Vice President Belvin

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yea	Nay	Abstain

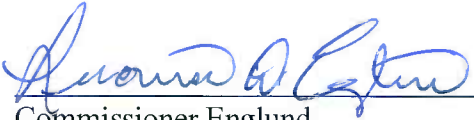
Secretary Sanchez

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yea	Nay	Abstain



Commissioner DelMar

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yea	Nay	Abstain



Commissioner England

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yea	Nay	Abstain