

LAKEHAVEN WATER AND SEWER DISTRICT  
King County, Washington

REGULAR BUSINESS MEETING  
March 23, 2023

A regular meeting of the Board of Commissioners of the Lakehaven Water and Sewer District, King County, Washington, was held on March 23, 2023 at the Headquarters Building, 31627A First Avenue South, Federal Way, Washington 98003.

President Miller called the meeting to order at 4:00 p.m. and asked General Counsel, Steve Pritchett, to lead the flag salute. Members/officials present were as follows:

Donald Miller	President
Laura Belvin	Vice President
Peter Sanchez	Secretary
Jeremy DelMar	Commissioner
Len Englund	Commissioner
John Bowman	General Manager
Steve Pritchett	General Counsel
Tom Drake	Director of Finance/Information Services
Ken Miller	Engineering Manager

APPROVAL OF MINUTES

Upon motion of Commissioner Englund, the Board unanimously **approved** the Board minutes of February 23, 2023 and March 9, 2023, as presented.

APPROVAL OF AGENDA

Upon motion of Commissioner Sanchez, the Board unanimously **approved** the agenda as presented.

CONSENT ITEMS

Upon motion of Commissioner Del Mar, the Board unanimously **approved** the Consent Items as presented below.

1. Payment of the accounts payable, ACH transaction fees and payroll transactions as listed in the consent item in the total amount of \$3,575,363.13.

ACTION ITEMS

There were no action items.

## INFORMATION ITEMS

**#1, Allen Bradley PLC & HMI Hardware Purchase:** Howard Moreland reported that HDR is currently working on the final design for the Lakota Solids Phase I Project. He informed the Board about the new proposed control panels and explained each control panel's function. He reported that the proposed components would upgrade and convert the entire digester control system to the Allen Bradley PLC platform, which is consistent with the long-term planned PLC Upgrade project for the entire plant.

Mr. Moreland reported that procurement of electrical controls have very long lead times and based on the long term plans to convert the plant to the Allen Bradly platform, staff recommends utilizing a single source waiver to pre-purchase the PLC & HMI hardware and programming software for the upcoming Lakota Solids Phase I construction project. He informed the Board that the cost of the Allen Bradley PLC & HMI hardware and programming software is quoted at \$308,790.39, including tax. He mentioned that staff will be bringing this item back for action at the next regular Board meeting.

**#2, Redondo Electrical and Odor Control Project Update:** Howard Moreland reported that at the July 28, 2022 Board meeting, the Board approved Amendment #1 to the Redondo Electrical & Odor Control Pre-Design Service Contract for additional design efforts. With the 30% design effort complete and updated cost estimates, the initial project cost estimate is significantly higher than what was planned for in the 2023 CIP budget. In order to reduce costs closer to what was planned, the scope of work was reevaluated to align with the original core project concept of the electrical upgrade and west odor control system upgrade. Mr. Moreland mentioned that the other identified improvement needs are now being proposed for future implementation outside of this project.

Gary White, of Parametrix, introduced himself to the Board. He reviewed the Redondo Electrical and Odor Control System 30% Design Overview PowerPoint presentation with the Board. Mr. White and staff answered questions from the Board following the presentation.

**#3, 2023 WM Relocation - S 360th & Military Rd S Project:** Ken Miller reported that King County is constructing a new round-about at the intersection of South 360th Street and Military Road South and has requested the District to relocate its water main within the project limits due to conflicts. The existing water main will be replaced with approximately 2,140 lineal feet of 8" ductile iron pipe. The project will be advertised for bids on April 5, 2023 and April 12, 2023, and the results of the bid opening will be reviewed and brought back to the Board in May for consideration of award. Mr. Miller informed the Board that the engineer's estimate of probable construction cost is \$1.8 M and the project is anticipated to take approximately 3.5 months to complete.

COMMITTEE REPORTS/COMMISSIONER COMMENTS

Commissioner Englund had nothing to report.

Commissioner Belvin reported on the Manufacturing Supplies Symposium and Sound Transit to Federal Way meeting that she attended. She also reported on the MWPAAC meeting that she attended.

Commissioner Del Mar reported on the WASWD Section IV meeting that he attended.

Commissioner Sanchez had nothing to report.

Commissioner Miller reported on the WASWD Section IV meeting that he attended.

STAFF REPORTS

**General Counsel:** Mr. Pritchett mentioned that staff would like input from the Board on what to use as a name for the new building (e.g. Headquarters, Administration or Lakehaven Center Building). The Board mentioned polling the employees to see what they would like to name it. He handed out a picture of Orting City Hall's boardroom dais for the Board members to review.


**Director of Finance/Information Systems:** Mr. Drake reviewed the Capital Improvement Projects and Aged Accounts Receivable that he attached in his staff report with the Board. He updated the Board on the improvements currently being made in the Boardroom.

**Engineering Manager:** Mr. Miller reported that the District is partnering with King County for a \$100,000 grant for side sewer and septic inspections and repairs.

**General Manager:** Mr. Bowman reported on an emergency declaration that he issued for cabling that is failing at two primary clarifier roofs at the Redondo WWTP. He reported on the new PFAS limits and how the new limits will affect some of the District's wells. He also informed the Board of a \$200,000 grant received from DOE for nutrient reduction.

The meeting concluded at 6:33 p.m.

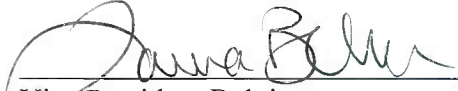
  
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President Miller

  
\_\_\_\_\_  
Yea

\_\_\_\_\_  
Nay

\_\_\_\_\_  
Abstain

ATTEST:

  
\_\_\_\_\_  
Vice President Belvin

\_\_\_\_\_  
Yea                  Nay                  Abstain

  
\_\_\_\_\_  
Secretary Sanchez

\_\_\_\_\_  
Yea                  Nay                  Abstain

\_\_\_\_\_  
Commissioner DelMar

\_\_\_\_\_  
Yea                  Nay                  Abstain

  
\_\_\_\_\_  
Commissioner Englund

\_\_\_\_\_  
Yea                  Nay                  Abstain