



31627 1st Avenue South • P.O. Box 4249 • Federal Way, WA 98063-4249  
253-941-1516 Federal Way • 253-927-2922 Tacoma • [www.lakehaven.org](http://www.lakehaven.org)

## NOTICE OF EMPLOYMENT

<b>POSITION TITLE:</b>	<b>Development Engineering Permit Specialist</b>
<b>UNION:</b>	<b>AFSCME</b>
<b>RESPONSIBLE TO:</b>	<b>Development Engineering Supervisor or designee</b>
<b>POSTING DATES:</b>	<b>04/17/17 – 05/01/17</b>

*Accepting applications from internal and external applicants.*

Lakehaven Water and Sewer District has immediate openings for Permit Specialists in the Engineering Department.

**Permit Specialist I**  
Range: \$24.84 - \$32.29

**Permit Specialist II**  
Range: \$26.05 – \$33.87

**Permit Specialist III**  
Range: \$27.36 - \$35.55

**Permit Specialist IV**  
Range: \$28.72 - \$37.33

Employees in the Development Engineering Department are responsible for providing excellent service to our customers while issuing, receiving and processing a wide variety of applications and permits, coordinating their flow, and maintaining a variety of related records. Employees also provide information to the public on various permit requirements and related issues.

### **BENEFITS:**

- ◆ State of Washington Department of Retirement Systems PERS Plans
- ◆ State of Washington Health Care Authority's Medical, Dental, Vision benefit programs
- ◆ Paid Time Off
- ◆ Holiday Pay

Does this sound like the job for you? Visit our website at [www.lakehaven.org](http://www.lakehaven.org) for the position descriptions and application. (Note: please identify which Permit Specialist position you are applying for on your application – PSI, PSII, PSIII, or PSIV.)

Lakehaven Water & Sewer District is an Equal Opportunity Employer. Individuals interested in applying for this position must submit a completed Cover Letter, Resume, District Application, and current driving record no later than 4PM 05/01/2017 to Lakehaven Water & Sewer District, c/o HR, 31627 1<sup>st</sup> Ave S, Federal Way, WA 98003. Incomplete application materials will not be accepted.

If you need an accommodation in the recruitment process or an alternate format of this announcement, please enquire directly with the Human Resources Manager.